

**NORTH FULTON COUNCIL OF PTAs  
 2007-2008 DATES TO REMEMBER**

<b>DATE</b>	<b>ACTIVITY</b>
June/July 2007	Audit Books/Obtain new signature cards for new officers
August 2007	Complete your proposed PTA budget for the General Membership to Approve
August 31, 2007	<b>NEW!</b> Visionary Pin and Pacesetter's Certificate Membership Awards due to state office
September 30, 2007	Local Unit Audit Packet due to State Office. <i>According to the Georgia PTA bylaws all local units must send a copy of their annual audit to the state office to be considered in good standing.</i> It is no longer necessary to submit a copy of the year-end budget, annual financial report, or form 990.
September 30, 2007	Early Bird Certificate and Platinum Membership award due to state office
October 15, 2007	Form 990 and Schedule A due to IRS for May 31 year ends for units with gross receipts greater than \$25,000
October 31, 2007	Gold Membership Award, Partnership Membership Certificate and Oak Tree Membership Certificate due to state office
November 1, 2007	NFCPTA dues of \$150 and Sally Fitzgerald Scholarship donations due to NFCPTA.
November 1, 2007	Copy of audit and approved 2007-2008 budget due to NFCPTA
November 15, 2007	Form 990 and Schedule A due to IRS for June 30 year ends for units with gross receipts greater than \$25,000
November 30, 2007	Silver Membership Award due to state office
January 2008	Annual incorporation fee to Georgia PTA. State office will invoice you for this.
February 28, 2008	Bronze Membership Award due to state office
February/March 2008	Review Budget for final changes in current year. General membership vote on budget changes.
No specific date	Donations to Georgia PTA for Endowment Funds, Georgia PTA Scholarship fund, Ann Weeks Music Award, Founders Day, Arts in Education, Centennial gift, etc.

All items listed above which are due to the NFCPTAs should be sent to Sheree Jay, NFC Treasurer, c/o Ocee Elementary, 4375 Kimball Bridge Road, Alpharetta, GA 30022.

Copies of all Georgia PTA forms can be found at [www.georgiapta.org](http://www.georgiapta.org).